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momentum

October 28, 2025 | Nanaimo, BC

Tuesday, October 28 - 8:30 am to 5:15 pm

	Ladysmith Room	Chemainus Room	Port Alberni Room
7:30 am - 8:30 am	**Breakfast**		
8:30 am - 8:45 am	Welcome & Opening Remarks		
8:45 am - 9:45 am	Future Roadmap + Enhancements		
9:45 am - 10:00 am	**Break**		
10:00 am - 10:55 am	Citywide Assets: Tools, Tips, and Strategies for Efficient Asset Management		Citywide Permitting - Enhancements
11:00 am - 12:00 pm	Asset Management Features in Citywide		Mastering Citywide Permitting: From Application to Completion
12:00 pm - 12:50 pm	**Lunch**		
1:00 pm - 1:55 pm	Citywide Maintenance - Enhancements	Citywide Budgeting (FMW) - Reporting	Citywide Customer Portal & Product Council
2:00 pm - 3:00 pm	Citywide Maintenance - Facilities Management	Citywide Budgeting (FMW) - Operating & Salary Plan	
3:00 pm - 3:15 pm	**Break**		
3:15 pm - 4:10 pm	Working Session - Working within Citywide Assets and Maintenance	Citywide Budgeting (FMW) - Plan Request	Product Council: Citywide Assets Maintenance & Module Add-Ons
3:45 pm - 4:10 pm		Intro to Citywide Cloud Budgeting	
4:15 pm - 5:15 pm	Customer Story		
5:15 pm - 8:00 pm	**Cocktail & Food Reception**		

*Tentative Agenda - times and sessions are subject to change. All tickets include meals and social events.

Session Descriptions

Citywide Assets: Tools, Tips, and Strategies for Efficient Asset Management	In this session, we'll cover efficient asset management strategies, including navigating the asset inventory, creating custom views, sorting and filtering data, and reviewing and adjusting asset information. We'll also explore the Bulk Upload and Editing tools, focusing on the Upload Centre, upload types, templates, and default values for streamlined processes. Additionally, we'll dive into financial reporting and provide tips for maximizing the Upload Centre's functionality. If time permits, we'll finish with hands-on exercises to reinforce key concepts.
Citywide Permitting - Enhancements	In this session, we'll dive deep into the latest permitting features and enhancements, exploring how these updates can improve your workflows and increase efficiency. You'll learn how to effectively use the new tools and functionalities within the system to manage permits with greater ease. The session will include hands-on experience by logging into the training database, allowing you to apply the features in real-time. Whether you're new to permitting or looking to enhance your current processes, this session will equip you with the knowledge and skills to make the most of the latest updates.
Asset Management Features in Citywide	This session is designed for existing Citywide users looking to dive deeper into the Asset Management features they may not yet be using. We'll focus on setting up and utilizing Asset Profiles within the Citywide software, exploring how they work in conjunction with lifecycle events and strategies. By understanding the full potential of Asset Profiles, you'll learn how to streamline your asset management processes and better track asset progress through their lifecycle. This session is not focused on industry standards or best practices, but rather on practical, actionable insights for maximizing the capabilities of your Citywide system.
Mastering Citywide Permitting: From Application to Completion	This session is designed for anyone looking to learn how to enter, track, and review permitting and planning applications within the Citywide Permitting module. We will cover common processes such as creating and reviewing applications, completing permits, issuing permits, and closing applications. You'll also gain insights into managing mandatory reviews and tasks, handling fee calculations, scheduling inspections, and much more. Whether you're new to the permitting process or looking to refine your workflow, this session will provide you with the tools and knowledge to effectively navigate the Citywide Permitting module and streamline your operations.

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Session Descriptions

Citywide Maintenance - Enhancements	Join us for an in-depth exploration of the latest maintenance features and enhancements, where you'll learn how to effectively utilize new tools and functionalities. This session will guide you through the latest updates, providing insights into how they can improve your maintenance processes. The best part? You'll gain hands-on experience by logging into the training database, allowing you to directly apply what you've learned. Whether you're new to the features or just need a deeper understanding, this session is designed to boost your confidence in using the latest maintenance capabilities effectively.
Citywide Budgeting (FMW) - Reporting	In this session, we'll explore the exciting new enhancements in Reporting V8, focusing on report design basics and advanced techniques. You'll learn how to use advanced formulas, including vertical percentages, to enhance your reports. We'll also cover helpful tips and tricks for working with rows and columns to improve report layout and readability. Additionally, we'll guide you through troubleshooting common issues that can arise when generating reports, ensuring you can confidently produce accurate, meaningful outputs. Whether you're a beginner or an experienced user, this session will help you take your reporting skills to the next level!
Citywide Customer Portal & Product Council	Join us as we explore the Citywide Customer Portal, offering a first-hand look at its powerful features and functionality. Learn how this innovative portal enhances the citizen experience by enabling residents to easily interact with municipal services. We'll cover how the portal simplifies engagement, improves service efficiency, and empowers residents with seamless access to essential services. Included will be an interactive Product Council session, where we'll collaborate to explore and discuss enhancement requests directly from you. This brainstorming session provides a unique opportunity to share ideas, address feedback, and prioritize new features that can drive future product improvements. Your input is invaluable. Let's innovate and create impactful solutions together!
Citywide Maintenance - Facilities Management	In this session, we'll walk participants through a variety of common and essential maintenance scenarios typically encountered within a Facilities Department. You'll gain practical skills for using the software to enhance operational efficiency, effectively manage daily maintenance tasks, and control costs. Through hands-on learning, you'll explore real-world examples and discover how to leverage the software's features to optimize workflows and improve resource management. This session is perfect for anyone looking to streamline their facilities maintenance processes and drive better outcomes in their day-to-day operations.

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Citywide Budgeting (FMW) - Operating & Salary Plan	This session will dive into the latest enhancements in Salary Plan V8, We will focus on the use of the modeling tool for "what-if" comparative scenarios. Learn how to leverage this powerful feature to forecast different salary plan scenarios and make data-driven decisions. We'll also cover how to navigate and utilize the operating forecast views to gain deeper insights into your operating plan. Whether you're looking to explore various budget scenarios or improve your operating forecasting accuracy, this session will provide valuable strategies to enhance your experience.
Working Session - Working within Citywide Assets and Maintenance	In this session we will provide participants with an example of both asset management strategies as well as maintenance workflows. Participants will build these within a demo copy of Citywide and recieve hands on training on how to configure workflows.
Citywide Budgeting (FMW) - Plan Request	In this session, we'll guide you through the process of formalizing business cases and effectively posting them to the operating system. Learn how to structure and document operating business cases to ensure alignment with organizational goals, as well as how to streamline the approval and posting process. We'll also cover best practices for tracking and managing business cases within the operating system, ensuring that the transition from planning to execution is smooth and efficient. This session is ideal for users looking to improve their workflow and enhance the visibility and impact of their business case submissions.
Intro to Citywide Cloud Budgeting	Join us for an exciting look into the future of Citywide Budgeting! In this session, we'll introduce you to the new cloud-based budgeting software designed to streamline and enhance financial planning across your organization. Learn how this innovative tool offers real-time collaboration and improved accessibility, all while providing a secure, scalable solution. This session will give you a glimpse into the power and efficiency of cloud-driven financial management.

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Session Descriptions

Product Council: Citywide Assets Maintenance & Module Add-Ons	Join us for an interactive Product Council session, where we'll collaborate to explore and discuss enhancement requests directly from you. This brainstorming session provides a unique opportunity to share ideas, address feedback, and prioritize new features that can drive future product improvements. Your input is invaluable as we work together to shape the next evolution of Citywide Maintenance including Route Patrol, ensuring it meets your needs and expectations. Let's innovate and create impactful solutions together!
Customer Story	More details on this session coming soon!

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Accommodations

Coast Bastion Hotel

11 Bastion St.,

Nanaimo, BC

V9R 6E4

Please call 250-753-6601 and quote "PSD Citywide" to book a room under the Momentum room block.

You can also book a room by using the button below:

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